

BRIDGELAND WATER AGENCY
Minutes of Meeting of Board of Trustees

July 1, 2025

The Board of Trustees (the "Board") of the Bridgeland Water Agency (the "Agency") met in regular session, open to the public, on July 1, 2025, at 1300 Post Oak Boulevard, Suite 2500, Houston, Harris County, Texas 77056, in accordance with the duly posted notice of said meeting, and roll was called of the Trustees and alternate Trustees duly appointed to said Board by the members of the Agency, as follows:

<u>Member</u>	<u>Trustee/Alternate</u>	<u>Present</u>
Harris County Municipal Utility District No. 418	Chris Gilbert, Trustee	No
	Steven P. Knabe, First Alternate	No
	Colby McClary, Second Alternate	No
Harris County Municipal Utility District No. 419	Sam Goodspeed, Trustee	Yes
	Carissa Fabian, First Alternate	No
	Robert G. Thomas, Second Alternate	No
Harris County Municipal Utility District No. 489	Christian Carroll, Trustee	No
	Trace Salazar, First Alternate	No
Harris County Municipal Utility District No. 490	Lee Markiewicz, Trustee	Yes
	Sarah Barrera, First Alternate	No
Harris County Municipal Utility District No. 491	Reagan Griffith, Trustee	No
	Katrinna Wilkins, First Alternate	No
	Anthony Baber, Second Alternate	No
Harris County Municipal Utility District No. 492	Ann McCarroll, Trustee	Yes
	Nicholas Baker, First Alternate	No
Harris County Municipal Utility District No. 493	Tommy J. Vicknair, Trustee	Yes
	Kaci Schlachter, First Alternate	No

Also present were Adam Charanza of Municipal Accounts & Consulting, L.P. ("MA&C"); Mackenzie Johnson and Lindsey DeLong of Inframark, LLC ("Inframark"); Jenna Craig of Touchstone District Services, LLC ("Touchstone"); Anthony T. McBride, President of the Board of Directors of Harris County Municipal Utility District No. 489 ("No. 489"); and Mitchell G. Page and Peyton McKelvey of Schwartz, Page & Harding, L.L.P. ("SPH").

With a quorum of the Board in attendance, the President called the meeting to order.

PUBLIC COMMENTS

The Board considered public comments. There being no members of the public in attendance, the Board continued to the next item of business.

ROUNDTABLE DISCUSSION

The Trustees noted that it would not be necessary to convene in a roundtable to discuss matters relevant to their districts, as there were no new matters to discuss at this time.

APPROVAL OF MINUTES

The Board reviewed and considered approval of the draft minutes of its meeting held on June 3, 2025. During such review, Trustee Goodspeed requested the deletion of certain language summarizing the Board's discussion regarding the potential adoption of a mascot for the Agency. Following discussion, Trustee Goodspeed moved that the minutes of the June 3, 2025, meeting be approved, as revised. Trustee Markiewicz seconded said motion, which unanimously carried.

BOOKKEEPER'S REPORT

Mr. Charanza presented to and reviewed with the Board the Bookkeeper's Report dated July 1, 2025, a copy of which is attached hereto as **Exhibit A**. During such review, Mr. Charanza reported that No. 489 was unable to issue its monthly payment to the Agency due to the cancellation of its June Board meeting, resulting in a negative balance in the Agency's checking account. Mr. Page suggested that the Board could consider utilizing a portion of the Agency's reserves to cover payment of the patrol expenses due to the Harris County Treasurer. Following discussion, Trustee Goodspeed moved that (i) the Bookkeeper's Report be approved, as presented, (ii) a portion of the Agency's reserves be utilized to issue check no. 1110 to the Harris County Treasurer for patrol expenses, and (iii) payment of the remaining disbursements be withheld until enough revenue has been received from the Member Districts to cover same. Trustee McCarroll seconded said motion, which unanimously carried.

WEBSITE AND SMART DEVICE APPLICATION MANAGEMENT

The Board then discussed the status of the Agency website and Go.Gov smart device application. In connection therewith, Ms. Craig presented to and reviewed with the Board the monthly Communications Meeting Report, as prepared by Touchstone, a copy of which is attached hereto as **Exhibit B**. During such review, Ms. Craig reminded the Board that it previously approved the creation of an Agency email account dedicated to community event coordination. She then reported that such account was unable to be created without requiring the Agency to enter into a separate agreement with Touchstone for such services, and inquired how the Board would like to proceed. Following discussion, the Board requested that Touchstone work with the Agency's communications committee to prepare a proposal for the creation of a shared email account for Agency events. It was noted that no action was required by the Board in connection

with the Communications Meeting Report at this time.

BWA CONNECT SUMMARY

Ms. Johnson presented to and reviewed with the Board the monthly BWA Connect Summary, a copy of which is attached hereto as **Exhibit C**. It was noted that no action was required by the Board in connection with the BWA Connect Summary at this time.

ADOPTION OF AGENCY MASCOT

The Board next considered the adoption of an Agency mascot. In connection therewith, Ms. Craig presented to and reviewed with the Board a report detailing the top three (3) choices for potential mascot options, as previously determined by the Board at last month's meeting, a copy of which is attached hereto as **Exhibit D**. Ms. Craig advised the Board that Touchstone has prepared a survey for consideration by the Member Districts regarding whether the Districts are in favor of a mascot for the Agency and, if so, which of the Board's top choices are favored, and noted that Touchstone plans to attend each Member District's next Board meeting to present and discuss same. Following discussion, it was noted that no action was required by the Board in connection with this matter.

EDUCATIONAL MATERIALS

The Board next considered the status of McCurdy Media's ("McCurdy") preparation of educational content. Trustee Goodspeed briefly reported on the content currently in progress by McCurdy. Following discussion, it was noted that no action was required by the Board in connection with this matter at this time.

UPCOMING COMMUNITY EVENTS

The Board next considered the status of upcoming community events and the scheduling of same. In connection therewith, Trustee Goodspeed reported that Bridgeland Council, Inc. ("Council") has requested that the Agency consider sponsoring National Night Out, which is scheduled for October 7, 2025. Following discussion, it was moved by Trustee Vicknair, seconded by Trustee Markiewicz and unanimously carried, that Trustee Goodspeed be authorized to communicate with Council regarding the Agency's intent to sponsor National Night Out for \$2,000.

LAW ENFORCEMENT MATTERS

The Board next discussed general security matters within the Bridgeland community. In connection therewith, Trustee Markiewicz addressed the Board with concerns regarding various traffic-related issues, and noted the significant amount of traffic incidents reported in the most recent Harris County Constable Precinct 5 Beat Activity Report. Trustee Markiewicz requested that Sergeant Duke be invited to attend the next Board meeting to discuss such issues in further detail.

**ASSUMPTION AND ADMINISTRATION OF CONTRACT(S) FOR FLOCK LICENSE
PLATE READERS WITHIN BRIDGELAND**

In connection with the Agency's assumption of the Flock Safety ("Flock") license plate reader contracts currently entered into, pursuant to the interlocal agreements with Harris County Municipal Utility District Nos. 418, 419, 489, and 490, Mr. Page reported that he is in communications with Flock regarding the matter and is awaiting additional information from Flock at this time. No action was required by the Board in connection with this matter at this time.

ATTORNEY REPORT

The Board considered the attorney's report. In connection therewith, Mr. Page noted that he had nothing further of a legal nature to discuss with the Board at this time.

ADJOURNMENT

There being no further business to come before the Board, on motion made by Trustee Goodspeed, seconded by Trustee McCarroll and unanimously carried, the meeting was adjourned.




Asst. Secretary Pro-Tem

BRIDGELAND WATER AGENCY
LIST OF ATTACHMENTS TO MINUTES

July 1, 2025

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| Exhibit A – | Bookkeeper's Report |
| Exhibit B – | Communications Meeting Report |
| Exhibit C – | Monthly Requests Summary and BWA Connect Summary |
| Exhibit D – | BWA Mascot Finalists Report |